

JEFFERSON PARISH LIBRARY BOARD REGULAR MEETING

East Bank Regional Library - Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001

and
VIRTUAL

**June 15, 2021
MINUTES**

BOARD MEMBERS PRESENT: Patricia Cox, Becky Knight, Judy Mills and Margaret Thompson

BOARD MEMBERS VIRTUAL: Lisa Conescu, Charles Gaudin and James Simmons

BOARD MEMBERS ABSENT: None

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin and Melissa Muhoberac

OTHER PARISH STAFF: Leighton Ciravolo, Parish Attorney for Library (Virtual)

Margaret called the meeting to order at 4:01 p.m.

Mills/Knight made a motion to dispense with the reading of the May minutes and accept them as written. Motion carried.

Director's Report:

- Drawings of the layout for the Avondale e-Branch was distributed. The drawings are 65% complete with a goal of having 90% complete within the next three weeks. The architect is awaiting comments from Roy, Library Superintendent and Ricardo, Network Administrator, on the layout for the electrical wiring. The e-Branch will include a collection of magazines and newspapers, computers, and a meeting room. After the plans are completed, they will go to GAB for approval and then out for public bid.
- The renaming of the Belle Terre Library to the Doris Hooper Pitts Belle Terre Library was passed at the March Council meeting. The vendor designing the new sign for the building is awaiting approval for a permit to construct and install the new sign. Once the permit is approved, a meeting will be held with the vendor to discuss a timeline for completing the installation.
- We are preparing to start on the redesign of our website. A Library Website Committee was formed and will be meeting tomorrow to discuss ideas for the new website design. We will use Stacks, an online subscription from EBSCO, as the web content management system. Our goal is to have the new design active by the end of this year.
- We are continuing to pursue having credit cards as a payment option for patrons to pay fines and fees at the circulation desk, online, and at our self-check and copier/printer machines. In order to do this, we have to link our Integrated Library System (ILS) to the credit card system, which is causing a delay.
- The Westwego Library will close on June 21, for exterior and roof repairs. The project is expected to last a few months.

The meeting adjourned at 4:31 p.m.